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| 10.16.2017 | 8:00 PM | Conference Call |
| **Meeting called by** | Matt Barusch |
| **Type of meeting** | Regular |
| **Staff liaisons** | Matt Barusch |
| **Note takers** | Matt Barusch |
| **Attendees** | Stacey Potenza, Christy Bradshaw, Shaunise Day |
| **Next meeting date** | TBD |
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| #1  |

Charge/Agenda Item: Contribute to PAC newsletter

Discussion: The committee needs to be more involved in the Newsletter editing process in order to better contribute to its expansion. Once that process begins, then committee members will brainstorm quarterly contributions to the newsletter. The newsletter would also benefit from being made easier to find on the website.

Conclusion: The committee will be involved in the editing process for the PAC newsletter going forward, and will see a rough copy of it before it is sent out to membership.

Action Items: Send PAC newsletter to committee for review before publication.

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| #2  |

Charge/Agenda Item: Plan annual PAC Convention Fundraiser

Discussion: The committee discussed implementing a variation of Florida’s gift basket fundraiser for PAC’s annual convention fundraiser. The idea is that states would donate a gift basket, themed around their state, to the PAC for a nationwide competition. The winning state would then be the venue for a regional Leadership Training Conference in 2019. Matt will confer with Dave and Marcia on this idea, and work on logistics and implementation.

Conclusion: The Governing Board has a tentative fundraiser plan for CV18. Matt will confer with NCRA staff and work on logistics.

Action Items: Confer with staff on CV18 fundraiser

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| OTHER COMMENTS/NOTES  |