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| 6.17.2019 | 8:00 P.M. | Conference Call |
| **Meeting called by** | Jocelynn Moore |
| **Type of meeting** | Regular |
| **Staff liaisons** | Jocelynn Moore |
| **Note takers** | Jocelynn Moore |
| **Attendees** | Christy Bradshaw, Shaunise Day, Keith Lemons, Jennifer Kirkbride, Sue Terry, and Jocelynn Moore |
| **Next meeting date** | TBD |
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| #1  |

Charge/Agenda Item: Roll Call

Discussion: Roll call was taken at the end of this meeting with the help of NCRA President Sue Terry.

Action Items: None at this time.

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| #2  |

Charge/Agenda Item: Status of PAC Convention Fundraiser

Discussion: The PAC Governing Board discussed ways of improving this year’s annual PAC fundraiser at the NCRA Convention in Denver. Suggestions included sending a letter drafted by NCRA PAC Governing Board member Shaunise Day to the State Leaders’ Listserv and including materials in the JCR Weekly. Other suggestions were made in regards to expanding the window in which tickets are sold, increasing the amount of tickets sold based on a pricing scale, walking around and selling tickets throughout the convention, centering the PAC booth in a location that’s more visible, using Square and accommodating other methods of payment for contributions, and increasing the number of tables for baskets. Lastly, the Committee determined that state leaders will be responsible for shipping their baskets and should also include a description stating both the value and the items in the basket.

Action Items: NCRA PAC Governing Board Member Shaunise Day to send NCRA Staff Liaison Jocelynn Moore the PAC fundraiser letter to forward to the State Leaders’ Listserv. NCRA Staff Liaison Jocelynn Moore to work with NCRA Convention Staff to add tables for baskets, to pick an ideal location for the PAC booth, to discuss ticket window and ticket issuance, and to request times where PAC Governing Board members may speak briefly at Convention regarding the fundraiser.

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| #3  |

Charge/Agenda Item: New Business

Discussion: The PAC Governing Board discussed increasing awareness of the NCRA PAC by potentially releasing articles in the JCR Weekly.

Action Items: None at this time.